

Position Description

ENRICHMENT TEACHER (K-5) 0.50

THE KING DAVID SCHOOL



GENERAL

The King David School recognises the needs of highly capable students by offering enrichment opportunities from an early age. The Junior School Enrichment Teacher is responsible for identifying those students and designing differentiated programs that will challenge and enhance their learning. The Enrichment teacher consults with teachers, advises parents and monitors the progress of students in the program.

ACCOUNTABILITY

The position will be accountable and directly responsible to the Head of School and/or his/her delegate.

SPECIFIC RESPONSIBILITIES

1. Consultation
 - Provide individual and group professional development on Enrichment and related topics.
 - Help plan differentiated schoolwork for students who require enrichment in various subject areas.
 - Monitor the implementation of the differentiated schoolwork
 - Provide resources in the area of enrichment to teachers
 - Liaise with the Coordinator of Teaching and Learning (Junior School)
2. Individual Student Management
 - Create a list of target students through school data and consultation with teachers
 - Meet with individual students to ascertain their interest, abilities and develop an individual learning plan
 - Run program support group meetings for the parents and teachers of individual students
 - Report to parents on student progress at Parent-Teacher Interviews and in school reports.
 - Conduct small group activities in year levels when required
3. Campus Related
 - Display student work (in classrooms/corridors/assembly hall) and collect work, as appropriate, for inclusion in the Harp or Year Book.
 - Demonstrate involvement in the life of the School including festivals, commemorations, sports days and other special events (inc. camps and assemblies).
 - Contribute to the development of the School through initiating or assisting with the development of new programs
 - Contribute to the co-curricular life of the School

FILENAME	CREATED BY	UPDATED	REVIEW DUE	PAGE
Enrichment Teacher (K-5)	DO	October 2018		1 of 2
Signature of Principal:			Date:	

QUALIFICATIONS

- VIT Registration
- Experience and/or further study in Enrichment/Gifted Education

ADDITIONAL REQUIREMENTS

- Active involvement in all school forums (Teaching and Learning meetings, sub-school meetings and other committees)
- Involvement in relevant professional development.
- Involvement with relevant professional associations and knowledge of latest developments in professional discourse.
- A high level of professional communication with parents.
- Timely compliance with all aspects of submission of curriculum documents, assessment & reporting timelines, and the Report Style Guide.

KEY PERFORMANCE INDICATORS

- Highly engaged students who are achieving to the best of their ability.
- Students rewarded for intellectual effort
- Evidence of catering for different abilities and learning styles – through classroom tasks, home learning and formative assessment
- Provision of well-written curriculum documents as required including units of work, lesson plans and term planners.
- Parents who feel well-informed of their child's academic progress
- Positive contributions to the overall life and spirit of the school.

FILENAME	CREATED BY	UPDATED	REVIEW DUE	PAGE
Enrichment Teacher (K-5)	DO	October 2018		2 of 2
Signature of Principal:			Date:	