Promotions Policy

It is generally the practice that students progress from one year level to the next in an uninterrupted sequential fashion. On occasion however, there may be circumstances which arise which suggest that this process needs to be evaluated in the light of the needs and achievement level of a particular student.

There may be cases in which the School recommends that a student repeat a year level, or does not offer a place to a student in the next year level. Prior to this taking place, there will have been at least one formal meeting with the parents and implementation of appropriate strategies such as intervention by the School Counsellor, assistance from the Learning Support teachers, Study Hall or detentions or other measures deemed appropriate. Typically, such a situation might arise if a student had experienced a highly interrupted year, frequent or sustained absences, or had not completed the course to a satisfactory level. If any of the above occur or if a student has failed any subject, the Academic Promotions Committee is convened to review the facts and to make a recommendation to the Principal. The Academic Promotions Committee is convened by the relevant Head of School and is comprised of the Assistant Head of Campus, Learning Team Co-ordinator and Year Level Co-ordinators. The Student Services Co-ordinator, School Psychologist and/or the student’s Home Room teacher may attend in order to provide supplementary information.

The final decision about whether a student progresses to the next year rests with the Principal. Prior to the Academic Promotions Committee being convened, parents will be informed that the promotion of their child to the next year level is under review. Parents will be invited to a meeting with the Principal, Head of Campus, Year Level Co-ordinator and/or Home Room teacher.

Promotions Protocol from Year 9 to 10

Students completing Year 9 cannot assume that progression to Year 10 is automatic. In cases where a student has failed any subject, the Academic Promotions Committee will review the situation. The Committee will consider relevant circumstances such as ill health, the margin by which the student has failed the student’s work habits throughout the year, attendance and any other factors which may seem pertinent. Students may be required to repeat Year 9 if that is the recommendation of the Committee to the Principal.

Promotions Protocol from Year 10 to 11

Students completing Year 10 cannot assume that progression to Year 11 is automatic or dependent only upon being able to construct a course of Year 11 subjects. In cases where a student has failed any subjects, the Academic Promotions Committee will review the situation. The Committee will consider relevant circumstances such as ill health, the margin by which the student has failed the student’s work habits throughout the year, attendance and any other factors which may seem pertinent. Students may be required to repeat Year 10 if that is the recommendation of the Committee to the Principal.

Promotions Protocol Year 11 to 12

Students who wish to undertake Year 12 must have satisfied the following criteria:

- Uninterrupted attendance (90%) throughout Year 11.
- Satisfactory completion of two sequential semester units in Religion & Society, Hebrew or Text and Traditions.
- Completion of at least three (3) Unit 1 & 2 sequences, other than English, that will lead into three (3) Unit 3 & 4 sequences in Year 12.
- Students will need to satisfy the prerequisite grades for entry into Units 3 & 4 Studies. These are documented in the VCE Handbook.

In other words, no student will be allowed to commence more than one new Unit 3 & 4 Study in which they have not already completed a Unit 1 & 2 sequence.

All Year 11 students are required to attend all scheduled Sport classes, Inter House Sports galas and scheduled School Festival celebrations.
Attendance Protocol
All students are required to attend school for a minimum of 90% of the full year.

In cases where there has been documented illness, the Academic Promotions Committee or the VCE Committee will review the student’s attendance and determine whether the student meets the attendance criteria for promotion to the next year level. The recommendation of the Academic Promotions Committee will be made to the Principal.

Advancement- Commencing VCE in Year 10
Some students may consider commencing VCE in Year 10 by taking a Unit 1 and 2 Study (Year 11 subject) as a component of their Year 10 course.

This is not a decision to be taken lightly and it is not always of benefit to the student. This is an extremely demanding path and may impact negatively on the student’s total performance in VCE. Students who are not able to meet the criteria below are highly likely to be put under undue stress and to underperform in their Year 10 subjects when they take an ‘advanced’ subject.

This is most likely to impact adversely on the student’s capacity to achieve his/her best at VCE, and in some cases, may contribute to ill health.

In order to qualify for entry to a Unit 1 & 2 Study in Year 10, students must satisfy the following criteria;

- Achieve a minimum of a B average in all Year 9 subjects and in all Year 9 examinations.
- Submit all work by the due date and to a high standard (B or above).
- Perform consistently in examinations and continuous assessment.
- A 90% attendance record.

Students who have experienced difficulty in any of the above, and who are experiencing chronic health issues or may be likely to require Special Provision or Special Examination Arrangements will not be enrolled in a Unit 1 & 2 Study in Year 10 and similarly, will not be enrolled in a Unit 3 & 4 sequence in Year 11.

Advancement- Taking a Unit 3 & 4 Study (Year 12 Subject) in Year 11
Some students may consider undertaking a Unit 3 & 4 Study (Year 12 subject) in Year 11. This is not an automatic right, nor is it an automatic progression if a student has completed a Unit 1 & 2 Study in Year 10.

Students who are not able to meet the criteria below are highly likely to be put under undue stress and to underperform in their Year 11 subjects when they take an ‘advanced’ subject. This is most likely to impact adversely on the student’s capacity to achieve his/her best at VCE, and in some cases, may contribute to ill health.

In order to qualify for entry to a Unit 3 & 4 Study (Year 12 Subject) in Year 11, students must satisfy the following criteria:

- Achieve a minimum of a B average in all Year 10 subjects and in all Year 10 examinations.
- Submit all set work in all subjects by the due dates and to a high standard (B minimum).
- Perform consistently in examinations and continuous assessment.
- A 90% attendance record.

Students who have experienced difficulty in any of the above and/or students who are experiencing chronic health issues or may be likely to apply for Special Provision or Special Examination Arrangements or Special Entry Arrangements (VTAC) will not be enrolled in a Unit 3&4 Study in Year 11.

All students in Year 11 are required to:

1. Study two sequential semester units of Religion & Society, Text & Traditions or Hebrew.
2. Attend all scheduled Sports classes.