Background

The Kind David School has a community of students dedicated to the pursuit of knowledge and understanding. The School motto of ‘Modern Thinking Judaism’ reflects this commitment to scholarship and development. The students are part of a learning community that is intellectually stimulating, just and egalitarian. All King David School students are expected to respect the rights of other students and staff. The School has an extensive computer network and students are able to access the Internet and the resources on this network. The purpose of this policy is to outline the ethical and acceptable use of Information & Communication Technology (ICT) facilities at KDS. These rules are in place to protect both students and staff to ensure that all users have access to reliable, robust ICT resources that are safe from unauthorised or malicious use.

Policy

The acceptable use of Information & Communication Technology facilities by students relates to all computers and computer laboratories across the School together with use of all associated networks, internet access, email, hardware, data storage, computer accounts and software. Access to the ICT facilities is restricted to authorised users and students are expected to look after the resources. Login access to the ICT facilities is granted by the KDS ICT Manager. The School may restrict access to the KDS network on the grounds that the user is in breach of this ‘Acceptable Use Policy’ and disciplinary action may also be taken. The School reserves the right to withdraw access for students if there have been evidence of misuse of ICT facilities. The School accepts no responsibility for loss or damage arising from the use of its ICT facilities.

All users are responsible for:
- Their computer accounts and passwords
- Logging off after using computers
- Using the ICT facilities in an ethical and lawful way
- Co-operating with other users of the IT facilities to ensure fair and equitable access to the facilities.

Disciplinary Measures may result from:
- Unauthorised access to accounts
- Installation or use of peer to peer file sharing programs
- Unlawful use of the KDS network e.g. infringement of copyright, insult, access to pornography and game playing (including violent and pornographic material).
- Sending or transmitting inappropriate pictures and video via mobile phones (e.g. sexting).

Email

Students are entitled to use the School's email facilities for lawful activities. Students must not:
- Send disparaging messages, harass or impersonate another person
- Send sexually explicit material
- Send unsolicited emails or spam
- Plagiarise or infringe copyright
- Send, without permission of the copyright owner, an audio or video file to another person using email.
Internet use
During their studies, students will be expected to make reasonable use of the internet for research and communications with staff and other students.

All internet traffic is recorded and can be traced to a particular username. If users have reason to believe that others may have obtained their passwords, then the user must report it immediately to the ICT Manager.

Students are expressly forbidden to make digital files of commercially available recordings, music albums and videos.

Privacy and Surveillance
The School reserves the right to access and monitor email, websites, server logs and electronic files and any computer or electronic device connected to the KDS network should it determine that there is reason to do so.

Students and parents must sign this ICT- Student Acceptable Use Policy form and return it to the Homeroom Teacher in the first week of school, or the students' access to the School network will be denied.

Signatures

Student Name: .................................................. Parent/Guardian Name: ..........................................................

Student Signature: .................................................. Parent/Guardian Signature: ..................................................

Student Homeroom: .............................................

Date: ................................................................. Date: ..................................................................................